ASSP Tarheel Chapter
Executive Committee Meeting Agenda
March 5, 2019

**Purpose:** As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. **NC Counties** – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union **SC Counties** – Chesterfield, Lancaster, Marlboro, and York

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**Meeting Called By:** Scott Baranowski, President  
**Time:** 9:00am  
**Conference Call:** 800.747.5150  
**Access Code:** 2252010  
**Requested Attendees:** Greg Santo, David Consider, **Dan Collins**, Craig Cupil, **Kevin Earp**, Jennifer Law, **Jason Sisk**, **Alex Eggleston**, Allan Oracion, Julianna, **LaQuandra Bass**, Jankowski, Shaun McCormick, **Ryan Cate**, Anthony Dohmann, Hank Jones, **Julian Mercer**

Those individuals highlighted in **yellow** attended.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Responsible Party</th>
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<tr>
<td><strong>Call To Order</strong></td>
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<tr>
<td>President Comments</td>
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<tr>
<td>• Review Tarheel Event Schedule</td>
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<td>o April - Charlotte Safety School Luncheon</td>
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<td>o May – Charlotte Knights game</td>
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<td>▪ Construction Roundtable – later in May</td>
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<td>o June – Roundtable discussion at Good Road Cider Works</td>
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<td>➢ Discussion on what to charge for the baseball game admission/food/seats. Alex mentions that he believes this has always been a member appreciation event so should keep at $15. Everyone agrees and fee will remain $15 for the game.</td>
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• Safety and Health Historical Society (SHHS) Posting Request
  oRequested a mention in the newsletter. Julian indicates the ASSP is 
    supporting this group, but not requiring that chapters 
    accommodate the request. Believes they charge a fee to join their 
    society.
  o Table vote to end of meeting

• Common Interest Group – Networking and funding request – Jennifer Law
  o BISE and WISE will meet at local Panera for coffee and breakfast 
    Danish/sandwiches for networking purposes outside the normal 
    meeting times
  o Request $85 to cover coffee and pastry/sandwiches
  o Discussion around not all members being a part of CIGs
  o Laquandra – mentions that this idea came from a comparison to 
    other chapters that are more active and doing add-on time before 
    or after the normal meeting is not always possible due to the time 
    away from work. Having a networking opportunity before/after 
    work doesn’t detract from work.
  o Scott – Says this is a one-time thing to see how it goes. Calls for 
    vote and asks for members opinions
  o Julian – asks for more information
  o Scott – tables vote to next meeting

• 2019-2020 Elections – Tarheel Chapter – Start in March 2019
  Seeking a Secretary for 2019-2020 term
  o March is the month for elections
  o Scott will lead the elections
  o Greg will move up to President
  o Ryan to President Elect
  o Dave will stay at Treasurer
Secretary spot is open – Asks for interest and for EC to reach out to others to gauge interest. Proposes timeline to nominate Treasurer at the April lunch meeting. Kevin says that it is ideal to nominate during the next few weeks. Julian will double check the schedule

- Alex asks if the Secretary would move up through President
- Scott says the chapter has traditionally used a progression path for the offices of Secretary, President Elect and President.
- Kevin indicates it has been a challenge to have people move up from Secretary – Julian wants it on the record that he did it...

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<tr>
<th>Vice-President Comments</th>
<th>None</th>
<th>Greg Santo</th>
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<tr>
<td>Treasurer Comments</td>
<td>None</td>
<td>David Consider</td>
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<td>Secretary Comments</td>
<td>None</td>
<td>Ryan Cate</td>
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<td>Committee Reports</td>
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<td>Chapter Communications/Public Relations</td>
<td>Alex – indicates he has another meeting at 10AM today&lt;br&gt;○ Confirms that no PowerPoint presentation is needed for this week’s meeting</td>
<td>Alex Eggleston&lt;br&gt;Allan Oracion</td>
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<td>WISE</td>
<td>None</td>
<td>Jennifer Law</td>
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<td>BISE</td>
<td>None</td>
<td>Craig Cupil</td>
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<td>Emerging Professionals</td>
<td>None</td>
<td>Juliana Jankowski&lt;br&gt;Shaun McCormick</td>
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<td>HSP</td>
<td>None</td>
<td>Open</td>
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<td>Social Media</td>
<td>Scott mentions what a great job Anthony is doing</td>
<td>Anthony Dohmann</td>
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<td>Foundation Liaison</td>
<td>None</td>
<td>Kulema McKoy</td>
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<td>Membership</td>
<td>New Member Report&lt;br&gt;○ 316 members including 3 new members. Indicates good growth and that there was a referral for the first time in a long time – asks if there are any incentives still for this?&lt;br&gt;○ Chapter has no incentive, but the Society has offered free PDC chances&lt;br&gt;○ Asks status of the table, sign and tablecloth for the safety school – Scott states he has it and will give to Kevin or Dan at the next meeting.</td>
<td>LaQuandra Bass</td>
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Kevin states he is fine with LaQuandra taking the lead on manning the chapter table schedule and she agrees.

Ryan asks about how new members are welcomed to the chapter

- LaQuandra – she sends an email to them and provides them a free chapter meeting as well as hands out information at their first meeting.
- Alex – asks if there is a “packet” of information for new members
- LaQuandra – Not currently – Ideas on what to include might be CIG information and the magazine?
- Julian – thinks we should keep it the same
- LaQuandra – needs more specifics
- Alex – Keep it the same. Definitely believes we check the box on the COMPT tool as we have a process
- LaQuandra – asks about expiration of free meeting at end of calendar year? Everyone thinks the baseball game should be the exception to the free meeting
- Julian – asks LaQuandra what ASSP swag is out to give away – Suggests lapel pins
- LaQuandra – states she has pens, but will check with Chapter Service on availability of lapel pins.

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<th>Professional Development</th>
<th>Governmental Affairs</th>
<th>Construction Roundtable</th>
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| • Charlotte Safety School –
  o Recommends signing up now for the meeting to secure right headcount for food and planning.
  o ASSP members should go to the chapter booth for tickets to lunch
  o The new President of ASSP will be at the entire conference
  o Tried to get mention/advertising in Professional Safety magazine, but missed deadline
  o Will forward an email with details to interested parties
  o It is mentioned on the Region 6 website
  • Fire and Life Safety Bowl is on the 15th and will have a poster and fire extinguisher contest. Not one entry in yet. | None | Upcoming Events |

Kevin Earp
Hank Jones
Jason Sisk
May Meeting will be on May 17. Topics to include DOT compliance, medical requirements, etc. and he needs to finalize the location

Dan – indicates that anything we want on the website just shoot him an email and he will post it ASAP.

Dan Collins

Safety and Health Historical Society (SHHS) Posting Request
  - Will only post their information in our newsletter
  - Julian – emphasizes this information is going to all chapters, but no mandate on participation
  - Alex – why hasn’t corporate endorsed
  - Julian – no comment one way or another

Vote is called for on allowing the information to be included in the next newsletter
  - Ryan Cate seconds
  - Unanimously passes – Motion approved.

Alex – Was told Willis submitted to their internal process for sponsorship of our chapter at the $1,500 level. Hopes to know by Thursday’s meeting if it happens.

Julian – Meeting Calendar – asks if there are meetings in the que for beyond this calendar year? Scott mentions the construction roundtable, but we need topics in the que. Maybe Greg can provide a meeting slate through the end of 2019

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<th>Guest Attendees Comments</th>
<th>None</th>
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<tr>
<td>Closing Comments</td>
<td>Thank you everyone for your participation and attendance/support.</td>
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<td>End time</td>
<td>10:00AM</td>
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| Upcoming Meetings        | March 7, 2019 – 11:30 am – 1:00 pm  
                          | Location: Choate Construction Site,  
                          | 6010 Fairview Road,  
                          | Charlotte, NC 28210 |