



ASSP Tarheel Chapter Executive Committee Meeting Minutes April 2, 2019

Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. **NC Counties** – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

Meeting Called By: Scott Baranowski, President
Time: 9:00am
Conference Call: 641-715-0733 Access Code: 745245
Requested Attendees: Greg Santo, David Consider, Dan Collins, Craig Cupil, Kevin Earp, Jennifer Law, Jason Sisk, Alex Eggleston, Allan Oracion, Julianna Jankowski, LaQuandra Bass, Shaun McCormick, Ryan Cate, Anthony Dohmann, Hank Jones, Julian Mercer

Attendees: Greg Santo, David Consider, Dan Collins, Craig Cupil, Kevin Earp, Jennifer Law, Jason Sisk, Alex Eggleston, Julianna Jankowski, LaQuandra Bass, Ryan Cate, Anthony Dohmann

	Topic	Responsible Party
Call To Order		
President Comments	<ul style="list-style-type: none"> • Review Tarheel Event Schedule <ul style="list-style-type: none"> • April - Charlotte Safety School Luncheon – on Thursday 4/4/19 <ul style="list-style-type: none"> ▪ Kevin – Dan is bringing the booth, LaQuandra is bringing ASSP materials and sign in sheet to be kept at booth for CEUs. Should have badges for the luncheon ready and we are also invited to Pat McCrory’s speech at 10:15AM. Will use the luncheon as an opportunity to announce the SPY award. ▪ Scott – Room number? Kevin states it is across the hall from the vendors and easy to find. 	



	<ul style="list-style-type: none">• May – Membership Appreciation - Charlotte Knights game – Confirmed• May – Construction Roundtable – DOT Compliance; Medical Requirements, etc. – May 17th and possibly at Choate construction building.• June – Roundtable discussion at Good Road Cider Works• September – Construction Roundtable (tentative)• Roundtable Discussion – June lunch event – Discuss potential topics<ul style="list-style-type: none">▪ Scott – asks for topics ideas▪ Greg – Took topics and made handouts to inspire talking points. Electronic record keeping, silica dust, workplace violence, etc.▪ LaQuandra – What if we divided them by industry? Have a construction group, healthcare, insurance, etc. and sit by industry with items that are more industry specific?▪ Scott – Good idea, how do we facilitate? Use a high-level topic that applies to each industry?▪ Craig – Have a facilitator at each table with a general topic.▪ LaQuandra agrees with Craig.▪ Scott – Establish topics now?<ul style="list-style-type: none">• Craig – silica management, electronic record keeping• Scott – regulatory compliance• Craig – Pick a champion/facilitator for each section/table• Scott agrees – workplace injury facilitator = Craig (Craig says he can do all insurance risk management)▪ Greg –<ul style="list-style-type: none">• Insurance/Risk Management – Craig (facilitator)	
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	<ul style="list-style-type: none"> • Manufacturing – Scott (facilitator) • Service Industries – Greg (facilitator) • Construction - OPEN • Healthcare - OPEN • Could ask for leaders at the meeting? <ul style="list-style-type: none"> ▪ Scott – Leave the open ones for volunteers at the meeting ▪ Craig – offers to also help with healthcare • Diana Stegall discussion with ASSP Tarheel EC Committee at prior to lunch at Charlotte Safety School (10:15 am – 11:15 am) <ul style="list-style-type: none"> ▪ Scott - Diana Stegall will meet with the EC before the luncheon – LaQuandra talked to her and she’s making herself available. Kevin states the same luncheon room will work for this informal meeting. ▪ Craig – Wants to ask her what direction she sees the ASSP going? Is this something we can mimic with our chapter? ▪ Kevin – believes those answers will be in her speech. 	
Vice-President Comments	<ul style="list-style-type: none"> • Newsletter Discussion • Attended ROC in Richmond, VA – Try to offer more information from the regional level to the chapter level. Impressed with Altea. Julian participated from Norway. Greg hopes to get meeting minutes to distribute to EC. 	Greg Santo
Treasurer Comments	<ul style="list-style-type: none"> • Monthly financial report should be ready by the end of the week • Not able to make Thursdays and possibly next month’s meeting • Kevin - #'s not looking good for luncheon – 15 or so signed up. 	David Consider
Secretary Comments	<ul style="list-style-type: none"> • Quietly volunteers to help with attendees and collect luncheon fee 	Ryan Cate
Committee Reports		
Chapter Communications/ Public Relations	<ul style="list-style-type: none"> • Nothing – But asks about construction roundtable meeting – Hold off for now? • Scott – Yes hold for 2-3 weeks • CLT Safety School is out 	Alex Eggleston Allan Oracion



WISE	<ul style="list-style-type: none"> • Common Interest Group – Networking and funding request – Jennifer Law <ul style="list-style-type: none"> ○ BISE and WISE will meet at local Panera for coffee and breakfast Danish/sandwiches for networking purposes outside the normal meeting times – Funding is requested (\$85)for meeting ○ Jennifer - First ever network breakfast for CIG and EP. Looking for ideas on philanthropy. Rotating locations, but first proposed location is in Concord. ○ Scott - \$85 to fund the coffee/breakfast. Craig believe it will help with UNCC chapter efforts. Will be inviting UNCC contact. ○ Alex – What is \$85 for? ○ Jennifer – coffee/pastries. Luring new members ○ Craig – thought it might gain membership which would greatly offset this small cost. They have never asked before either. ○ Jennifer – will also get WISE points ○ Scott – Calls for vote ○ Ryan – Seconds ○ Vote passes unanimously for \$85 to fund first ever WISE/BISE/CIG/EP networking breakfast. 	Jennifer Law
BISE	<ul style="list-style-type: none"> • Working with Jennifer – nothing to add 	Craig Cupil
Emerging Professionals	<ul style="list-style-type: none"> • Nothing to add. Working with LaQuandra to welcome new EP members. Happy to help with planning of the meeting 	Juliana Jankowski Shaun McCormick
HSP	<ul style="list-style-type: none"> • None – Open position (Let’s ask around?) 	Open
Social Media	<ul style="list-style-type: none"> • Nothing new to add 	Anthony Dohmann
Foundation Liaison	<ul style="list-style-type: none"> • None 	Kulema McKoy
Membership	<ul style="list-style-type: none"> • New Member Report • How are we doing the luncheon sign in? Tickets? Does she need to make them? • Tickets would go to members just going to lunch • Membership report – 331 members <ul style="list-style-type: none"> ○ Added 12 new members 	LaQuandra Bass



	<ul style="list-style-type: none"> ○ Would like to do survey/attendance at meetings with 20-30 members requires a deeper dive into the meetings and an evaluation at the end of the meeting to see if the attendees like it. Would help to see if we are hitting the mark and what we can do to improve. Survey would include these questions 	
Professional Development	<ul style="list-style-type: none"> ● Charlotte Safety School – Updates/Status – See previous notes 	Kevin Earp
Governmental Affairs	<ul style="list-style-type: none"> ● None – Alex needs Hank’s photograph 	Hank Jones
Construction Roundtable	<ul style="list-style-type: none"> ● May 17 meeting 	Jason Sisk
Website	<ul style="list-style-type: none"> ● WISE webinar on site. May construction meeting on site. Requests photos from meetings ● Alex – construction site tour meeting photographs? Where are they? ● Scott – will get photos to Dan ● EC – Reminder at 10:15AM. See you at CLT Safety School! 	Dan Collins
Member at Large	None	
Return to Previous Topics	<ul style="list-style-type: none"> ● 	
Guest Attendees Comments		
End time	10:00AM	
Upcoming Meetings	<p>April 4, 2019 – 11:30 am – 1:00 pm Location: Crown Plaza Hotel (Charlotte Safety School) 5700 Westpark Dr., Charlotte, NC 28217</p>	