

ASSE Tarheel Chapter Executive Committee Meeting Minutes December 2, 2014



Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. NC Counties – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

Meeting Called By: Dan Collins, Chapter President Start Time: 9:00am Location: Conference Call:1-888-585-9008, Conf Room: 348-506-485 Attendees: Dan Collins, Ted Wilburn, Julian Mercer, Kinshasha Coleman, Tiffany Lyons, Jennifer Law, Craig Cupil, Jessica Jeppson, Scott Baranowski, Kevin Earp, John Moore, Bob Kastenhuber, Kulema McCoy, Kay Ardilonge, Jeff Noel		
Topic	Discussion	Action
Quorum	Eight members were in attendance.	
President Report		
Approval of last EC meeting minutes		Approved by committee.
President-elect	Welcome to John Moore as new President Elect.	
ASSE Region 6 Qtrly ROC	PDC going well. Financially breaking even and may be even in the black Use of on-line tools and resources encouraged such as Mail Chimp	
Coffee cup challenge	Tarheel Chapter will donate \$500 to the foundation, just like last year, instead of participating collectively in the challenge.	
Chapter nomination election cycle	Julian is chairman of the committee. All positions for next chapter year filled. Process of backfilling future leaders needs to be advertised.	
SPY Nominations	Julian Mercer has been nominated from the Tarheel Chapter	
Student Safety Art Contest	Dan is working to get Gaston County involved. Kevin noted that the Tarheel Chapter gives prize monies and certificates of recognition at the Fire Safety Bowl. New this year entries can be upload on line.	
Fire Safety Bowl	Kevin, Dan to discuss details of Fire Bowl. Mecklenburg event is March 19th. Potential Tarheel event is March 10.	
Union County Fire Bowl (New proposal)	Julian Mercer presented and requested monies (\$500) to support the creation of a Fire Bowl in Union County. Background: Mecklenburg Fire Bowl for 37 years. Julian has talked to Union county Fire Marshalls and has verbal support. Julian has contacted Public School Principals (6)	The EC voted unanimously to fund the program.

	1 of which has shown commitment to the program. Amy Christ (Mecklenburg Fire Bowl Contact?) has agreed to help get the Union County program started. John Moore questioned why we are doing this in Union County. Julian explained that he lives in Union county and wants to extend the event to his county and schools who cannot participate in the Mecklenburg program. He wants to champion the program and hopes that long term, the chapter can get a champion for all the other counties in the future. Ted Wilburn indicated that the budget will support the vote.	
Facebook & Twitter	Dan indicated that everyone should respond to the Facebook Page with a “like” and use Twitter as needed.	
Volunteer Opportunities	Newsletter editor SPLW Liaison is still needed. Officers should make every effort to complete Officer central training.	
Vice-President Report		
	John noted that the Fire Marshal used to attend the meetings. He urged the chapter to reconnect with Emergency personnel in Mecklenburg County. Kevin indicated that the presentation of the Fire Bowl check could be an event to bring out Fire Management to the meetings. Julian noted that meeting expenses for ASSE are not covered by Fire personnel and have to be covered personally. Kevin indicated that he invites Mecklenburg Risk Management almost each time he sees them.	It was suggested that maybe the May PDC could provide an opportunity for speaking and/or presentation from one or all of these groups.
Treasurer Report		
	Financial report: Savings \$10,621.62 Checking \$9,769.65 Pay Pal \$2,157.82 Petty \$50.00 Total \$22,599.09 Next meeting: 29 registered, Dan indicated that a local safety group was invited also. Ted indicated that he has another commitment and will not be at the meeting on Thursday.	
Secretary Report		
	No report.	
Committee Reports		
Hospitality	No report.	
WISE	Working on a “Resource Book” that is a directory of Female owned businesses for Safety services and products. Criteria is still being developed.	

	John Moore indicated that a showplace for vendor services is one area of member experience expansion that we need to look into, possibly at the PDC.	
BISE	Conference call at the end of the month, report will follow.	
Young Safety Professionals	No report.	
SPALW	No report.	
Social Media	No report.	
Foundation Liaison	No report.	
Membership	288 members: 2 New Members in November Recognition for 25+ year members to take place in Jan 2015. Dan has certificates and will purchase an appropriate frame. Free admission to the meeting and a guest for that meeting.	
Professional Development	Need to follow up with Employer's Association to secure a spot for the May PDC. Offer a speakers slot for them at the PDC. Details of the May PDC to be discussed off line. Jennifer and John are to look into the possibility of vendor/supplier participation in the PDC, similar to the way it is done at the national meetings.	Scott Davis? Kevin/Julian to discuss.....
Public Relations	No report.	
Governmental Affairs	No report.	
Audit	Audit time is fast approaching. Concerning the Union county support vote, chapter should be sure all the proper paperwork has been signed and in order BEFORE the audit.	
Member at Large	No report.	
Guest Attendees Comments	None to report.	
Upcoming Meetings	Dec 4 Gloria Greene - IDG, Toys for Tots Jan 15 Dan Collins BCSP certifications, Education, Experience, Certification –TBA Feb 5 Arlene Edwards, Region VI Area B Director (Topic TBD) Mar 5 Tracy Beaudry, Risk Management (EHS Risk Assessment) Apr Charlotte Knight's Stadium	
Closing Comments		

End time:

Minutes Completed by: John Moore

Date: 12/2/14