

ASSE Tarheel Chapter Executive Committee Meeting Minutes May 8, 2014



Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. NC Counties – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

Meeting Called By: Dan Collins, Chapter President		
Start Time: 12:15pm		
Location: Conference Call (Conference Call:1-888-585-9008, Conf Room: 348-506-485)		
Attendees: Dan Collins, Ted Wilburn, John Moore, Julian Mercer, Kinshasha Coleman, Tiffany Lyons, Jennifer Law, Craig Cupil, Jessica Jeppson, Scott Baranowski, Kevin Earp, Bob Kastenhuber, Kulema McCoy, Kay Ardilonge, Jeff Noel, Sergio Franco, Jesu Gow		
Topic	Discussion	Action
Quorum	Seven members were in attendance.	Quorum met.
President Report		
Approval of last EC meeting minutes		Approved by committee.
Annual Audit	Audit committee comprised of Craig Cupil, John Moore and Kinshasha Coleman met and completed audit for fiscal year April 2014-March 2015.	Craig Cupil will provide a review of the audit at June EC meeting.
Proposed budget	Budget was reviewed. Kinshasha will update with changes and provide to Dan when completed.	Budget to be voted on at June EC meeting.
Leadership report update	Current leadership report was reviewed. There are leadership opportunities for committee chairs. We have had new members join our chapter and have expressed interest in helping the chapter. Hopefully we will have one assume a role. Jessica Jeppson has not provide an official answer regarding the Secretary position as of yet.	Open floor to nominations and secure a vote for the Secretary position in the event Jessica does not take it by June EC mtg.
NC Statewide Safety conf	Conference is May 12th-14 th . If you are attending and plan to go to the luncheon you will be able to purchase them onsite at booth #44.	
Future Program topics	John Moore has two possible contacts for the June meeting. We are still in need of additional speakers for the remainder of the year.	Committee tasked to identify potential speakers.
Vice-President Report		
	Reviewed menu for Fat Boys and decided on menu for the PDC. Will follow - up ASSE Spirit Wear items. Begin to market items by June on website and email.	

Treasurer Report		
Financial Report	As of April 30 th : Savings \$10,623.82 Checking \$9,675.00 Pay Pal \$3,540.20 Petty \$50.00 Total \$23,889.02	
Secretary Report		
	Please any newsletter content to Kinshasha Coleman as soon as possible	
Committee Reports		
Hospitality	No report.	
WISE	No report.	
BISE	No report.	
Young Safety Professionals	No report	
SPALW	No report.	
Social Media	No report.	
Foundation Liaison	No report.	
Membership	No report.	
Professional Development	PDC is May 21 st .	
Public Relations	No report.	
Governmental Affairs	No report.	
Audit	No report.	
Member at Large	No report.	
Guest Comments	None to report.	
Closing Comments		
Upcoming Meetings	June 4 th – TBD; July 9 th – TBD; Aug 6 th - TBD	

End time: 1:15pm

Minutes Completed by: Kinshasha Coleman

Date: 5/8/15