

ASSE Tarheel Chapter Executive Committee Meeting Minutes August 4, 2015



Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. NC Counties – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

| <p>Meeting Called By: John Moore, Chapter President Start Time: 9:05am Location: Conference Call Attendees: John Moore, Dan Collins, Ted Wilburn, Kinshasha Coleman, , Julian Mercer Tiffany Lyons, Jennifer Law, Craig Cupil, Jessica Jeppson, Scott Baranowski, Kevin Earp, Bob Kastenhuber, Kulema McCoy, Jeff Noel, Sergio Franco,</p> | | |
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| Topic | Discussion | Action |
| Quorum | Eight members were in attendance. | Quorum met. |
| President Report | | |
| Approval of last EC meeting minutes | June minutes approved. No meeting in July. | |
| Platinum Chapter Status | Dan Collins explained how Platinum status was achieved as we are the first chapter in Region VI to apply and obtain such status. We were asked if we could present how we achieved it at ROC. | Dan, Kevin and Julian will create presentation and present at ROC. |
| Volunteer Positions | Secretary position is available. Ricky Sanders was suggested to fill position. | John to reach out to Ricky about position. |
| Strategic Plan | Plan must be submitted in to ASSE Society by Aug.15 th . John stated that he wants to make sure WISE, BISE and other committees provide input to the plan. For example, WISE promoting pink safety gear during October. Identify where we can establish a student chapter or partner with a group to attract students to ASSE. | John will touch base with UNCG to identify a group where ASSE could attach themselves to. |
| Pride Wear | Need to discuss with Vendor language pertaining to Returns and Exchanges | John will follow up with vendor. |
| Presenters Schedule | October | John will follow up with Carowinds. |
| Vice-President Report | | |
| | Highlighted important upcoming dates: Regional VI PDC – Sept.30 th - Oct.2 nd (ROC – Sept.28 th -29 th) Leadership Conference – Oct. 8 th -10 th | |

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| Treasurer Report | | |
| Financial Report | As of July 31 st : Savings \$10,625.15 Checking \$7,143.56 Pay Pal \$4,805.20 Petty \$50.00 Total \$22,623.91 | |
| Miscellaneous | Ted wanted clarity on who the financial report should be sent to. It was confirmed that elected officers, Craig Cupil (Audit chair) and Dan Collins (Past President) should receive Financial report once completed by Ted. Ted has had an issue with accessing PayPal. He can't reset password for Jeff Breuning is listed as the contact in the account. Lastly, Ted stated that 20 people have signed for the general body meeting at Joe Gibbs. | Julian said he would reach out to Jeff Breuning regarding access to Paypal. |
| Secretary Report | | |
| | No report. | |
| Committee Reports | | |
| Hospitality | No report. | |
| WISE | Jennifer Law stated she had inquired about using a Safety suitcase from ASSE Society to utilize for outreach programs at school. Once school begins the committee will explore avenues to introduce ASSE through program such as Ergonomics at her child's school and others. | Jennifer and Kinshasha continue to work on plan. |
| BISE | No report. | |
| Young Safety Professionals | No report. | |
| SPALW | No report. | |
| Social Media | No report. | |
| Foundation Liaison | No report. | |
| Membership | 286 members, July - 2 new members joined. | |
| Professional Development | No report. | |
| Public Relations | No report. | |
| Governmental Affairs | No report. | |
| Audit | No report. | |
| Member at Large | No report. | |

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| Guest Comments | None to report. | |
| Closing Comments | John stated that we will meet at Dilworth Grill, August 13 th to discuss and complete Strategic Plan. | |
| Upcoming Meetings | August 6 th : Roger Burns, Joe Gibbs Racing September 3 rd : Darryl Hill, Mitigating Construction Safety Issues October 8 th : TBD | |

End time: 9:58am

Minutes Completed by: Kinshasha Coleman

Date: 08/04/15