



**ASSE Tarheel Chapter
Executive Committee Meeting Minutes
Tuesday, February 2, 2016**

Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. **NC Counties** – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

Meeting Called By: John E. Moore President
Start Time: 9:00am
Location: Conference Call
Attendees: John Moore, Kinshasha Coleman, Ted Wilburn, Dan Collins, Julian Mercer, Craig Cupil, Kevin Earp, Scott Baranowski, Bob Kastenhuber, Kulema McCoy, Jeff Noel, Jennifer Law, Sergio Franco, Tiffany Lyons, Tyler McNeil, Gloria Greene, Dan Deller

Topic	Discussion	Action
Quorum	9 members were in attendance.	Quorum met.
President Report		
Approval of Last EC Minutes	Minutes approved	Approved.
Region 6 Winter ROC Skype Meeting Highlights	<p>John Moore provided highlights from the Region 6 ROC Meeting which provided a lot of interesting topics; notable mentions:</p> <ul style="list-style-type: none"> -Foundation Challenge: They would like to get some ideas around how to raise more money for the Foundation Challenge. John said he has an old slide on ideas and will get an updated slide on the current status of the Challenge. -Leadership Council (October 13-15 in Chicago): John will petition the Chapter to get at least one spot for the council if not two and will put it to vote. Asked Dan Deller and Tyler McNeil to be thinking about it to see if they want/can attend. -Student Section – Arlene want to be involved with potential student chapter/make sure to get Susan Clark involved at National: John mentioned he will be reaching out to Professor Dave Murphy at UNCC to set up a meeting to discuss in more detail. -Officer Central Site has been updated. 	<p>John Moore will get updated slide of the current status of the Foundation Challenge and send out to the EC for any additional ideas.</p> <p>Dan Deller and Tyler McNeil see if you want/can attend the Leadership Council and let John Moore know.</p> <p>John Moore to reach-out to Professor Dave Murphy at UNCC to set up a meeting.</p>



Vice-President Report		
	Kinshasha reported she is working through her ASSE Chapter email this week and will be getting back to those she needs to.	
Treasurer Report		
Financial Report	Savings: \$ 10,627.83 Checking: \$ 12,364.70 PayPal: \$ 503.94 Petty Cash: \$ 50.00 Total: \$ 23,546.47	
Miscellaneous	<p>Ted Wilburn provided an update to last month's report on the Wells Fargo Chapter Debit Card being compromised. Ted stated Wells Fargo paid the account back \$142.49 on January 7, 2016 and has received a confirmation letter from the bank.</p> <p>Ted Wilburn also asked the EC Members if they were aware of an \$8.00 charge that occurred on January 26, 2016 in the Wells Fargo account that was paid to Harland Clarke Checking Account. No one was aware of this charge.</p>	Ted Wilburn will investigate the \$8.00 charge.
Secretary Report		
	<p>Dan Deller reported that the newsletter is in draft form and missing a few details about the upcoming events. He requested to receive the details of the upcoming events as soon as possible and will send the Newsletter out to EC for review and input in the next week so he can publish the Newsletter by mid-month.</p> <p>Dan Deller also reported he doesn't have access to Officers Central, Mail Chimp, or the email yet and requested access.</p>	<p>Provide Dan Deller the details of the upcoming events.</p> <p>John Moore will send a request to National ASSE for Dan Deller to get access.</p>
Committee Reports		
Hospitality	<p>Gloria Greene reported she will be creating a "Who's Who" that is not mandatory and strictly voluntary and opt-in only.</p> <p>30th Anniversary Regional PDC Meeting – Beach Volleyball competition between chapters: Julian Mercer and Gloria Greene have volunteered to be on the planning sub-committee and are looking to get suppliers to donate for the event: Squencers and PIP (cooling bandanas, etc.) – Gloria Greene leading the donations</p>	
WISE	Jennifer Law reported that tomorrow, 2/3/16, is the WISE open call at 2:00pm and will	



	cover the main features of the upcoming events at the PDC this year. Jennifer will be on the call and provide an update at the next meeting.	
BISE	No report.	
Young Safety Professionals	No report.	
SPALW	No report.	
Social Media	No report.	
Foundation Liaison	Contact of safety suppliers and vendors in the area	
Membership	<p>Scott Baranowski reported we have 282 members, 1 new member, and 2 transfers</p> <p>Scott has been reaching out to the new members to invite them to attend the next meeting. He has been seeing about 1-2 attending the next meeting for this proactive effort.</p>	
Professional Development	<p>Kevin Earp reported on:</p> <ul style="list-style-type: none"> -PDC: May 26th, facility is confirmed. Kevin sent emails to the speakers to confirm with them that they will be able to make it. -Charlotte Regional Health and Safety School: approved to support their luncheon this year as we did last year. <p>Baseball Game: April 14th night game (Thursday)</p> <p>Fire Bowl: Dan Collins provide an update on the Fire Bowl: March 16th 7:00-3:00. Proposed kids do a poster at the Fire Bowl. 4H will provide all supplies and the Chapter will support and provide judges. This contest will be the same format as the regular poster contest but judged separately. Looking for volunteers for the Fire Bowl. Kevin Earp discussed making a poster for the Fire Bowl.</p>	<p>John Moore will confirm with Tony S.</p> <p>John Moore will handle the food from Fat Boys.</p> <p>Kevin Earp will provide Dan Deller the descriptions of each of these events.</p> <p>If you are interested in volunteering at the Fire Bowl contact Dan Collins.</p> <p>Kevin Earp will coordinate getting the poster made for the Fire Bowl.</p> <p>Dan Collins will send Dan Deller a summary of the Fire Bowl event.</p>



Public Relations	No report.	
Governmental Affairs	Julian Mercer stated he will send Dan Deller the latest Government Affairs news to be included in the Newsletter.	
Audit	No report.	
Member at Large	No report.	
Guest Attendees Comments	No report.	
Closing Comments	John Moore motioned to reach out to the South Carolina Chapter and present their president \$200 for the flooding and disaster that occurred there last November. The EC 2 nd and it was approved.	John Moore to present the South Carolina Chapter President (Robert Wiggs) \$200 check.
End time	9:58am	
Upcoming Meetings	March: TBD April: April 14 th Baseball Game (night game) Any ideas for March meeting or any other future meetings please send to John Moore	Send meeting ideas to John Moore if you have any.

Minutes Completed by: Dan Deller
Date: 02/08/2016