



**ASSP Tarheel Chapter  
Leadership Meeting Agenda  
July 26, 2021**

**Purpose:** As listed in Bylaws – To promote the advancement of the safety profession and development of members in our geographical area.

**Meeting Called By:** LaQuandra Bass, President

**Time:** 9:00 am

**Conference Call:** <https://us06web.zoom.us/j/89789095974?pwd=V250cTZ4QmZTOTAzOVFDITZnMkdMUT09>

**Requested Attendees**

Scott Baranowski		Kelvin Davis	x	Julianna Jankowski		Jared Robertson	x
LaQuandra Bass	x	Kevin Earp		Hank Jones		Greg Santo	
Robert Batista		Alex Eggleston	x	Allison Kraus	x	Joe Sgroi	
Dan Collins		Lesia Franzen	x	Jennifer Law	x	Jason Sisk	x
David Consider		Vernon Furr	x	Julian Mercer		Kara Van Blarcum	x
Craig Cupil	x	Drena Howard	x	Allan Oracion	x	Heather White	

Topic	Presenter	Notes
<b>Call to Order/Welcome/ Role Call</b>	LaQuandra	9:08 AM
<b>President's Discussion</b> <ul style="list-style-type: none"> <li>• Complete required training</li> <li>• Annual Chapter Planning Report</li> <li>• COMT- distribution of tasks</li> <li>• Leadership Conference Oct 21-22. Need to send 2 people</li> <li>• August meeting</li> </ul>	LaQuandra	<ul style="list-style-type: none"> <li>• Complete by end of August, Community Leader Resources section on ASSP site. A reminder will be sent by LaQuandra.</li> <li>• LaQuandra to share Annual Chapter Planning doc for chairs, Society changed the template. Goals for 2021- 1. Reach out to other local professional organizations. 2. Engage UNCC Chapter; one chapter meeting will be at UNCC (October or November) 2<sup>nd</sup> Thursday of month. 3. Leaders reach out to members that have not attended meetings. One goal for each leader this year for COMPT points.</li> <li>• The EC has reviewed the committee budgets and LaQuandra will provide to leaders.</li> <li>• Will send at least two leaders to the Leadership Conference. The conference is virtual this year. Will plan to send newer leaders. The conference will be October 21-22.</li> <li>• August meeting – each committee will provide a 2–3-minute update on what they do and how. Will use break out rooms. Notify LaQuandra if you cannot be in attendance.</li> </ul>



<b>Vice President's Update</b> <ul style="list-style-type: none"><li>•</li></ul>	Kara	<ul style="list-style-type: none"><li>• No update.</li></ul>
<b>Treasurer's Update</b> <ul style="list-style-type: none"><li>• Financial Update</li></ul>	David	<ul style="list-style-type: none"><li>• No update.</li></ul>
<b>Secretary's Update</b>	Kelvin	<ul style="list-style-type: none"><li>• No update.</li></ul>
<b>Committee Updates</b>		
<b>Program Chair</b> <ul style="list-style-type: none"><li>• Monthly chapter meeting update</li></ul>	Jared	CEU meetings will be September, October, November. Speaker planning ongoing.
<b>Chapter Communications/ Public Relations</b> <ul style="list-style-type: none"><li>• Distribute meeting notices 3-4 weeks prior to the meeting date</li></ul>	Alex, Allan, Drena	
<b>WISE</b> <ul style="list-style-type: none"><li>• Host at least two WISE event (webinar, social gathering, book club)</li></ul>	Jennifer & Lesia	Thursday, July 29 at noon, a tasting for SOAR. At least two events to be held.
<b>BISE</b> <ul style="list-style-type: none"><li>• Host at least one BISE event (webinar, social gathering)</li></ul>	Craig	
<b>Emerging Professionals</b> <ul style="list-style-type: none"><li>• Schedule one chapter meeting at UNCC with content relevant to emerging professionals</li><li>• Host at least one EP event (webinar, social gathering)</li></ul>	Julianna	
<b>HSP</b> <ul style="list-style-type: none"><li>• Host at least one HSP event (webinar, social gathering)</li></ul>	Robert	
<b>Social Media</b> <ul style="list-style-type: none"><li>• Use social media to connect with members- discussion topics, polls</li><li>• Post job opportunities</li><li>• Post member achievements</li></ul>	Vernon	Will plan to add a member accomplishment slide at the chapter meetings going forward.
<b>Foundation Liaison</b> <ul style="list-style-type: none"><li>• Updates</li></ul>	Scott	
<b>Governmental Affairs</b> <ul style="list-style-type: none"><li>• Updates</li></ul>	Scott	Unable to attend. Update provided by email.  Govt. Affairs Updates 7/24/2021



NIOSH published a [Federal Register notice](#) requesting information on the needs and challenges in personal protective equipment (PPE) use for underserved user populations. These populations may include workers who are of an atypical size; who are members of a gender, racial, ethnic or linguistic minority group; who conduct nontraditional worker activities; or who are members of subdisciplines that are not the primary focus of the current PPE activities within their larger field.

In particular, NIOSH is interested in hearing from individuals/organizations who:

- Advocate for these worker populations
- Actively conduct PPE research, services or policymaking for these worker populations
- Plan to conduct PPE research, services or policymaking for these worker populations
- Have direct knowledge about research, service or policy gaps affecting these worker populations
- Experienced PPE use, availability, accessibility, acceptability or knowledge issues as a current or former PPE user

Comments are due by **Aug. 23, 2021**

- Celebrating errors may sound like a strange way to create a safer workplace, but it can actually improve psychological safety. Learn how. [Read more](#)
- Labor Secretary Marty Walsh is asking for funding to double the number occupational safety inspectors by the end of President Biden's current term. [Read more](#)
- There are many safety factors to consider when reopening an office and bringing workers back. Learn designs and polices you can implement to keep



		<p>everyone safe and healthy. <a href="#">Read more</a></p> <ul style="list-style-type: none"> <li>Employee feedback programs are valuable tools for creating better workplaces, but anonymity is key. Learn five reasons you should have an anonymous employee feedback program. <a href="#">Read more</a></li> <li>PPE continues to evolve to better protect worker safety and health. Here are eight ways PPE technology is helping create safer workplaces. <a href="#">Read more</a></li> <li>As more and more workers return to the job site, technology continues to offer ways to help them stay safe and healthy. <a href="#">Read more</a></li> <li>More than half of American workers prefer a hybrid work model. These four steps can help meet the needs of people operating in any environment. <a href="#">Read more</a></li> </ul>
<p><b>Membership</b></p> <ul style="list-style-type: none"> <li>Advertise Member-Get-A-Member campaign</li> <li>Send out annual member survey</li> <li>Send out after meeting evaluation</li> <li>Schedule 2 New Member Happy Hours</li> <li>Welcome new members with an email</li> </ul>	Allison	<ul style="list-style-type: none"> <li>We will consider having a co-lead for membership to form a committee to help with goals.</li> <li>After August 31 might be able to have in-person meetings. Possibly October or must sign waivers.</li> <li>8 new members added to the chapter since 6/1/21. There are a total of 324 members.</li> </ul>
<p><b>Professional Development</b></p> <ul style="list-style-type: none"> <li>Continue certification study group</li> </ul>	Kevin	
<p><b>Awards &amp; Honors</b></p> <ul style="list-style-type: none"> <li>Acknowledge Long Service Award</li> </ul>	Vacant	Heather will provide support as needed.
<p><b>Construction Roundtable</b></p> <ul style="list-style-type: none"> <li>Summary of previous meeting</li> <li>Upcoming meeting</li> </ul>	Jason	
<p><b>Nominations &amp; Elections</b></p>	Heather	Heather will tap members to help form this committee by 12/1.



<ul style="list-style-type: none"> <li>Nominations &amp; elections committee formed prior to 12/1</li> <li>Submit Regional SPY nomination by 2/1</li> </ul>		
<b>Delegate Update</b> <ul style="list-style-type: none"> <li>Update</li> </ul>	Greg/ Heather	We have two delegates due to our chapter size. Heather and Greg will serve.
<b>Website</b> <ul style="list-style-type: none"> <li>Quarterly review of website</li> <li>Remove website items over 1 year old</li> </ul>	Dan	
<b>Closing Remarks</b>	LaQuandra	Adjourned at 9:54 AM
<b>Action Item for August Meeting:</b> <ul style="list-style-type: none"> <li>Chapter leaders – Notify LaQuandra if you cannot attend the August meeting. Committee leaders need to provide a written update about their committee so a member of the EC can present in your absence.</li> </ul>		