



ASSP Tarheel Chapter Leadership Meeting Minutes November 29, 2021

Purpose: As listed in Bylaws – To promote the advancement of the safety profession and development of members in our geographical area.

Meeting Called By: LaQuandra Bass, President

Time: 9:00 am

Conference Call: <https://us06web.zoom.us/j/89789095974?pwd=V250cTZ4QmZTOTAzOVFDTlZnMkdMUT09>

Requested Attendees

Scott Baranowski	X	Craig Cupil	X	Hank Jones		Jared Robertson	X
LaQuandra Bass	X	Kelvin Davis	X	Allison Kraus	X	Greg Santo	X
Robert Batista		Kevin Earp		Jennifer Law	X	Joe Sgroi	
Chris Butts	X	Alex Eggleston		Julian Mercer		Jason Sisk	X
Dan Collins	X	Lesia Franzen	X	Allan Oracion		Kara Van Blarcum	X
David Consider	X	Vernon Furr		Robert Perez	X	Heather White	X

Topic	Presenter	Notes
Call to Order/Welcome/ Role Call	LaQuandra	Call to order 9:01 AM
President's Discussion <ul style="list-style-type: none"> • COMT Update- 6, 740 points, on track from Platinum • Outreach list- please make contact before Dec 20th • My upcoming leave • Planning for in-person meeting in January <ul style="list-style-type: none"> ○ We will attempt social distancing ○ Masks required when moving around the venue ○ Waivers required 	LaQuandra	<ul style="list-style-type: none"> - The chapter is on a good pace to make it to Platinum level which is 9,000 points. Currently sitting at 6,740 points. - Member lists have been distributed to leaders for outreach. Use template for emails or calls to members. - LaQuandra will begin maternity leave in January and will return to chapter activities in April. Kara and Heather will take the helm in the interim. - Plans for an in-person chapter meeting being made for January 2022 at the Safety & Health Council venue. COVID precautions will include waivers, face coverings unless eating and social distancing. The meeting will be a hybrid, in person and virtual.
Vice President's Update	Kara	- No update
Treasurer's Update	David	- Due to COVID/virtual activities chapter expenses are minimal and the finances are strong.



<ul style="list-style-type: none"> Financial Update 		
Secretary's Update <ul style="list-style-type: none"> Still need secretary volunteer for remainder of year 	Kelvin	- No update
Program Chair <ul style="list-style-type: none"> Monthly chapter meeting update 	Jared	<ul style="list-style-type: none"> LaQuandra provided update Jan. meeting Paul Sullivan Feb. meeting at UNCC – speaker TBD March meeting at Choate – WISE April meeting at Sherwin Williams Sponsor May meeting at Safety Conference – speaker TBD June meeting – Member Appreciation – Considering Top Golf, Queen City Social or Piedmont Social House Once confirmed will send to communications team
Chapter Communications/ Public Relations <ul style="list-style-type: none"> Distribute meeting notices 3-4 weeks prior to the meeting date 	Alex, Allan	- No update
WISE <ul style="list-style-type: none"> Host at least two WISE event (webinar, social gathering, book club) 	Jennifer & Lesia	<ul style="list-style-type: none"> WISE will not be able to use budget for Susan G Komen this year. Will plan to donate funds to purchase STEM related toys and donate to Toys for Tots. Considering planning a WISE event where members can select safety related items online using Amazon Smile. Amazon provides a 5% contribution.
BISE <ul style="list-style-type: none"> Host at least one BISE event (webinar, social gathering) 	Craig	<ul style="list-style-type: none"> Continuing to work with Dr. Benjamin to stand up the UNCC Student Chapter- ongoing Working on a potential BISE social event for either January or February 2022. Plans will be dependent on pandemic. Working on procuring a speaker for National BISE
Emerging Professionals <ul style="list-style-type: none"> Schedule one chapter meeting at UNCC with content relevant to emerging professionals Host at least one EP event (webinar, social gathering) 	Vacant	- No update
HSP	Robert	- No update



<ul style="list-style-type: none"> • Host at least one HSP event (webinar, social gathering) 		
Social Media <ul style="list-style-type: none"> • Use social media to connect with members- discussion topics, polls • Post job opportunities • Post member achievements 	Vernon	<ul style="list-style-type: none"> - No update
Foundation Liaison <ul style="list-style-type: none"> • Updates 	Scott	<ul style="list-style-type: none"> - ASSP Foundation Academic scholarship applications being accepted until January 2022 - Craig to ensure UNCC student chapter/Dr. Benjamin is aware.
Governmental Affairs <ul style="list-style-type: none"> • Updates 	Scott	<ul style="list-style-type: none"> - Heat Stress OSHA emphasis program – comment period open - OSHA COVID Emergency Temporary Standard – Court Stay – Not currently being enforced until legal issues resolved.
Membership <ul style="list-style-type: none"> • Update on Member-Get-A-Member campaign • Are welcome emails being sent to new members? 	Allison	<ul style="list-style-type: none"> - Positive feedback received regarding last chapter meeting - The chapter had new members join last month - Tarheel chapter currently has 324 members - Allison will email new member contacts to leaders - New members receive an email from chapter - Considering updating a new member handout that can be emailed to new members and provided at in person meetings - Idea to provide new member orientation – Produce a YouTube video – LaQuandra to delegate to Social Media team as a project
Professional Development <ul style="list-style-type: none"> • Continue certification study group 	Kevin	<ul style="list-style-type: none"> - No update
Awards & Honors <ul style="list-style-type: none"> • Acknowledge Long Service Award 	Vacant	<ul style="list-style-type: none"> - No update
Construction Roundtable <ul style="list-style-type: none"> • Summary of previous meeting • Upcoming meeting 	Jason	<ul style="list-style-type: none"> - Conducted a hybrid roundtable meeting - Included an in person and virtual speaker - Will work to obtain advanced in person attendees to better plan for breakfast/lunch provided. - January 2022 meeting will be virtual - March 2022 meeting TBD



Nominations & Elections <ul style="list-style-type: none"> Announce nominations and elections committee members Submit Regional SPY nomination by 2/1 	Heather	<ul style="list-style-type: none"> Heather reviewed the nominations committee (Greg, Kevin, Julian, and Heather) Greg is working on the Region SPY packet
Delegate Update <ul style="list-style-type: none"> Update on moving to a volunteer advisory committee 	Greg/ Heather	<ul style="list-style-type: none"> Changes are in process to streamline the delegate role and Society governance Greg will send an email with links to the Society website and other information regarding delegate change Awaiting next meetings in early 2022
Website <ul style="list-style-type: none"> Quarterly review of website Remove website items over 1 year old 	Dan	<ul style="list-style-type: none"> Send any feedback or needed updates for the website to Dan A recent report from Region 6 review of website our chapter was in all green with no issues. Great job.
Closing Remarks	LaQuandra	Meeting adjourned at 9:43 AM
Action Item for December Meeting: <ul style="list-style-type: none"> . 		