



**ASSE Tarheel Chapter
Executive Committee Meeting Minutes
Tuesday, June 7, 2016**

Purpose: As listed in Bylaws – To promote the advancement of the safety profession a safety professionals and development of members in our geographical area. **NC Counties** – Anson, Cabarrus, Cleveland, Gaston, Mecklenburg, Montgomery, Richmond, Scotland, Stanley, and Union
SC Counties – Chesterfield, Lancaster, Marlboro, and York

Meeting Called By: John E. Moore President
Start Time: 9:00am
Location: Conference Call
Attendees: John Moore , Kinshasha Coleman, Ted Wilburn, Dan Collins, Julian Mercer, Craig Cupil, Kevin Earp, Scott Baranowski, Bob Kastenhuber, Kulema McCoy, Jeff Noel, Jennifer Law, Sergio Franco, Tyler McNeil, Gloria Greene, Dan Deller, Devery Peterson

Topic	Discussion	Action
Quorum	9 members were in attendance	Quorum met.
President Report		
Approval of Last EC Minutes	Minutes approved	Approved.
South Carolina Chapter Flood Relief Donation	<ul style="list-style-type: none"> • Delivered \$250 check to SC ASSE Chapter President Robert Wiggs <ul style="list-style-type: none"> ○ The SC ASSE Chapter will match the donation and present it to South Carolina Cares. The SC ASSE Chapter will get back with John Moore when they present the check to South Carolina Cares 	
Vice-President Report		
Upcoming Key Dates	<ul style="list-style-type: none"> • Update on Key dates <ul style="list-style-type: none"> ○ 2015-16 Financial Reports was Due: May 31, 2016 <ul style="list-style-type: none"> ▪ Completed and uploaded ○ Financial Checklist was Due: May 31, 2016 <ul style="list-style-type: none"> ▪ Completed and uploaded ○ Audit was held on: May 13, 2016 <ul style="list-style-type: none"> ▪ Completed with no exceptions and will be kept with the Chapter ○ Annual Leadership Form was Due: May 31, 2016 <ul style="list-style-type: none"> ▪ Completed 	



	<ul style="list-style-type: none"> ○ COMT is Due: June 30, 2016 <ul style="list-style-type: none"> ▪ Will address at Turn-Over Meeting which is to be scheduled by Dan Deller 	
Treasurer Report		
May Financial Report	<p>Sent out to EC Officers June 7, 2016</p> <p>Savings: \$ 10,629.59 Checking: \$ 12,806.23 PayPal: \$ 2,785.47 Petty Cash: \$ 50.00 Total: \$ 26,271.29</p>	
PDC Receipts	<ul style="list-style-type: none"> • Ted sent the PDC receipts to Kevin Earp to complete a Profit/Loss Report for the PDC 	Kevin Earp will complete the Profit/Loss Report to Ted to keep with the financial records
Secretary Report		
	<ul style="list-style-type: none"> • Volunteer Positions <ul style="list-style-type: none"> ○ PR – Jeffrey Weirich <ul style="list-style-type: none"> ▪ Will follow-up with him at the next meeting • Officer Turnover Meeting <ul style="list-style-type: none"> ○ Need to schedule and occur before June 30 <ul style="list-style-type: none"> ▪ Proposed: 6/16 2:00 pm - 4:00 pm ○ Need to prepare material, update Good Drive, complete training • May/June Newsletter <ul style="list-style-type: none"> ○ Input requested: Due by – June 30 • Need Speakers for next few upcoming meetings 	Dan Deller schedule the Officer Turnover Meeting for the proposed time
Committee Reports		
Hospitality	No report	
WISE	<ul style="list-style-type: none"> • WISE Events (attached Schedule of Events) 	
BISE	<ul style="list-style-type: none"> • BISE has recently released a Tech. Publication and it has a great article shared with the group about Outcome Evaluation (How Does Your Safety & Health Program Measure Up? Written by Kevin Slates; great article that we can share for our newsletter. 	
Young Safety Professionals	No report	
SPALW	No report	



Social Media	No report	
Foundation Liaison	No report	
Membership	<ul style="list-style-type: none"> • 301 Members • 4 New Members • Reached out to members and one additional will be coming to the meeting this Thursday 	
Professional Development	No report	
Public Relations	No report	
Governmental Affairs	<ul style="list-style-type: none"> • OSHA schedules meeting of National Advisory Committee on Occupational Safety and Health: June 14-15 in Washington, D.C. <p>The tentative agenda for the committee meeting includes: an update on OSHA initiatives from Assistant Secretary of Labor for Occupational Safety and Health Dr. David Michaels; remarks from Director of the National Institute for Occupational Safety and Health Dr. John Howard; an update on OSHA's major regulatory activities; and reports from the NACOSH Emergency Response and Preparedness Subcommittee and NACOSH Injury and Illness Prevention Program Work Group.</p> <p>NACOSH will meet in Surface Transportation Board Hearing Room 120C, Patriots Plaza I, 395 E Street, SW, Washington, DC 20024. The Injury and Illness Prevention Program Work Group will meet from 1 p.m. to 5 p.m., June 14 and the full committee will meet from 9 a.m. to 5 p.m., June 15. Both meetings are open to the public. Comments and requests to speak at the NACOSH meeting must be submitted by June 3 at www.regulations.gov, by mail or facsimile. See the Federal Register notice for details.</p>	
Audit	<ul style="list-style-type: none"> • Audit completed in May. There were no discrepancies noted at this time. 	
Member at Large	No report	
Guest Attendees Comments	No report	
Closing Comments	No report	
End time	9:46 am	
Upcoming Meetings	<p>June 9: Benefits of IP Video Surveillance and Access Control for the Commercial Sector @ Tyco Integrated Security, 2530 Whitehall Park Drive, Suite 500, Charlotte, NC 28273</p> <p>July TBD: EC Committee Annual Planning Meeting</p>	



	August 4: TBD	
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Minutes Completed by: Dan Deller
Date: 06/18/2016